



**International Welfare Policies and Social Work Journal**, is a registered brand with Community Trademark Registration number M-3085293/5, with electronic ISSN .....

### **Journal Presentation**

Tending to the needs of a globalized society where technology, communication, and information occupy an important place, the commitment to facilitate digital tools that facilitate the dissemination of knowledge is essential. For this reason, one of our main projects is the creation of an International Welfare Policies and Social Work Digital Journal, which has been named Ehquidad.

The symbolic weight of this word goes along with our social and scientific purposes, having incorporated in it a silent letter that gives it originality and serves as a balance between the study and those qualities and objectives that a journal should have in relation to the values the state of welfare and social work. Ehquidad (equity) centers on equality of opportunity to facilitate knowledge exchange and use.

*Ehquidad* is a journal of scientific and international nature that meets the criteria of editorial quality that the scientific community requires. The journal will publish articles related to research and innovation in the field of social work and social sciences. The edition will be digital and have a periodicity of six months.

### **Journal details:**

Name: **Ehquidad**: International Welfare Policies and Social Work Journal

Editor: International Social Sciences and Social Work Association

Director: Tomás Fernández García

ISSNe- Electronic Edition: In process

Periodicity: twice a year

Language: Spanish and English

Subject: Social Sciences and Social Work

### **Subject Matter and Scope**

*Ehquidad*; International Welfare Policies and Social Work Journal, has as its main objective to disseminate scientific studies and professional experiences in Social Sciences and Social Work, which will allow us to study and understand the social reality that researchers and professionals face in order to improve the quality of life of vulnerable individuals and communities through principles of equality and social justice

The analyses of the political, economic, and social realities in different countries of a globalized world, as well as the exchange of experiences, are the two essential values to exchange and compile valuable scientific knowledge and to create the networks for collaboration and convergence that allow for the creation of new lines of research and development.

The editing of the journal is under *The International Association of Social Science and Social Work*, which supports the creation of this publication. If you would like to know more about the projects linked to our association, please visit the web page [www.ehquidad.org](http://www.ehquidad.org) You will also be able to find updated information on *Ehquidad Journal* in the publications section.

## **Types of publications we are looking for**

Ehquidad publishes scientific works, which are conducted with methodological rigor and involving a contribution to the progress of any field related to Welfare Policy and Social Work. The content of the journal will be divided into the following sections:

### *Presentation*

#### *Articles:*

- *Dossier*. When a particular theme is specified.
- *Articles*, of professional interest linked to Social Sciences, which enable the study and analysis of social reality. Research, professional experiences, intervention programs, case studies, literature reviews, etc., will be published.

### *Reviews*

#### *Information and documents of professional interest*

## **Process for article submission and review**

Articles will be reviewed based on the following criteria:

Receipt of the submission through the email address: [secretaria@ehquidad.org](mailto:secretaria@ehquidad.org), along with a letter of presentation requesting for the article to be evaluated for publication, with specific indication that the submission is original and has not been neither distributed nor published previously, and that it has been sent only to the journal for this end. The letter must be signed by all the authors of the manuscript, in which the information of the person responsible for the correspondence must also be indicated.

Once the original manuscript has been received electronically, the department of the publications section of the International Association of Social Sciences and Social Work will notify the primary author, through email, of the receipt of manuscript, indicating, as is the case, if: 1) we can proceed making changes to the presentation format; 2) if the minimum requirements indicated on the instructions for authors were or not met. The department will acknowledge the receipt of the originals in a maximum time frame of 15 business days starting from its receipt, and the Editorial Council, after studying the reports submitted by the external evaluators, will reach a decision about the publication in a period of approximately three months.

After its receipt, the publication department representative will proceed to assign the manuscript as anonymous to reviewers. The first evaluation will be done by a member of the Editorial Council, who will verify the adequacy of the content for the theme of the journal and its quality in general.

The member of the Editorial Council will propose two professional external reviewers to carry out the evaluation, also anonymously. They will determine the appropriate considerations about the quality of the manuscript. The evaluators will have a month to conduct their review and will send their review comments via email to the Editorial Council.

The Editorial Council will take into account the reviews of the external evaluators to make a final decision. The authors of the articles will be notified via email if the article was approved or not, and will receive the corresponding reasons.

Four decisions could be made:

1. Can be published without modifications.
2. Can be published with minor corrections.
3. Propose an extensive review for its publication.
4. Reject the publication, proposing it should be rewritten following the instructions provided.
5. Reject the publication.

The authors will be notified about the dates of publication in case it was to be accepted. The criteria that the Editorial Council's decision will be based on, is the following: methodology, originality, subject matter relevance, presentation, and the redaction. The evaluation of the articles will be done following a model-guide available online.

If the article is accepted for publication, the author or authors will commit to reviewing the galley proofs in a maximum period of four days after they receive the manuscript back. The authors will have access to the journal via the webpage.

At the end of the year, the publications section will make public the number of articles received, approved, rejected, and the average time since their receipt until their approval and corresponding publication.

## **Guide for Authors**

Before submitting a manuscript for review, the author(s) must verify that the content is consistent with the themes and priorities of the journal. Manuscripts that are not within the proposed theme could be rejected without proceeding to their evaluation. The manuscripts submitted to the Ehquidad Journal can be about any subject related to Welfare Policies, in Social Sciences and Social Work. English or Spanish submissions are welcomed. The pieces will be sent in to the email address [publicaciones@ehquidad.org](mailto:publicaciones@ehquidad.org) in Word format (.doc or .docx), specifying in the subject the title. The article must be sent in along with a presentation letter, where the author must specify contact information and ensure that the piece has not been published previously. The model of the presentation letter will be available in the following link: [www.ehquidad.com/publicaciones](http://www.ehquidad.com/publicaciones).

The length of the manuscripts should not exceed 40 double-spaced, typed pages, font Times New Roman size 12 (including boxes, figures, attachments, bibliography, etc.). Each article must include key words (five) that indicate the content of the text, in order to make the general index and an introductory summary (maximum 15 lines).

The manuscript will be sent as the main file, following this outline: The title of the article, a summary, and the key words will be on the first page. Everything in Spanish or in English. Afterwards, the name and last name of all the authors will be added, along with the complete name of the institution where they work, email addresses of all of them, selection of the person responsible who will also need to add the correspondence details (mailing address, telephone number, fax number), and a brief abstract no longer than 10 lines for each one of the authors. On the second page, the text of the manuscript will begin.

The article will be accompanied in another separate document, by a letter of presentation (see model at [www.ehquidad.org](http://www.ehquidad.org)). The manuscripts must be original and unpublished. The signer of the article must allege that it has not been published or sent to any other journal for its publication. If it is an

article which has already been published, this circumstance will be noted in the piece and turned in with the authorization of the corresponding entity for its possible reproduction in *Ehquidad Journal*.

Boxes, tables, and figures must be presented in jpg or Excel format at the end of the document, and will be numbered with Arabic numerals. Where they should be inserted in the text will be indicated with parentheses (e.g. Insert Figure 1). The title must be included on top of it if it is a table or box, and beneath it if it is a figure. The source should appear on the bottom in all of them, if there is one, or put “prepared by author” if it is original.

To send in a book review, the author must follow the previous instructions and also submit the following details at the end of the document: Title of the book, authors, year it was published, pages, publisher, ISBN, and attach an image of the cover in jpg format.

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All the bibliographic references should appear cited in the text. Footnotes are discouraged; therefore the references must appear in the body of the text. The last name of the author in lower case letters will be indicated in parenthesis, followed by the year and page of the publication (Zastrow, 2008: 23). If two or more documents were to have the same author and year, they will be identified with a lowercase letter next to the year and within the parenthesis (Ferguson, 2003a). The documents with two authors will be cited with their last names joined by an “and” (Epstein and Brown, 2002). For the documents that have more than two authors, the citation will be abbreviated indicating only the last name of the first author, followed by “et al.” (Payne et al., 2003). When an author that has already been cited is cited again, it will follow the following structure. (Hollis, 1964 cited in Howe, 2009).

When organizations or entities are cited with acronyms, the complete name must appear the first time it is mentioned in the text. The bibliographic references will follow the APA guidelines, according to the alphabetical order of authors’ last names. If an author has several works, they will be ordered chronologically.

Below are some examples of bibliographic citations correctly referenced:

For journal articles, e.g.:

García-Castilla, F.J. (2005). An experience about the detection of situations of risk in minors in the school environment. *Miscellaneous Comillas Journal*, 123, 303-336.

If the article also has a DOI number, it will be added at the end.

For a complete book, e.g.:

Fernández, T., De Lorenzo, R., and Vázquez, O. (2012). *Social Work Dictionary*. Madrid: Alianza Publishing.

- For book chapters; e.g.:

Ares, A., y Fernández, T. (2002). Management of information and communication processes. In T. Fernández and A. Ares (Coord.), *Social Services: Direction, administration, and planning* (pp. 147-166). Madrid: Alianza Publishing.

- For a newspaper or mass publication article; if the article has no author, for purposes of the alphabetical order, it is considered as 'New', e.g.:

New central banks (2013, February 17). *El País business*, p.3.

- For a newspaper or mass publication article; if the article has an author, e.g.:

Torres, M. (2013). Dreaming backwards. *El País weekly*, p.6.

- For reports or serialized studies, e.g.:

Spanish Red Cross. (2013). *Annual report on social vulnerability 2012* Madrid: Red Cross Foundation.

- For electronic media on the Internet., e.g.:

INE (2011). Survey on living conditions. Madrid: National Statistics Institute (INE in Spanish) Available at <http://www.ine.es>. (January 12, 2012).

- For doctoral Dissertation

Castillo, A.M. (2011). *Communities and the construction of territorial identities. Culture in the Field of Calatrava*. (Doctoral Dissertationl). Castilla La Mancha University, School of Humanities.

- For contributions from a congress or conference

Molina, F. (2013, June, 19-21). Teaching and research in programs for elders: new challenges. In *New times, new challenges for University Programs for Elders*, XIII National Conference of University Programs for Elders.

The Editorial Council reserves the right to reject the originals if these are not appropriate, as well as proposing modifications and changes to the author when it considers it appropriate. The Editorial Council is not responsible for the opinions and assessments done by the authors whose pieces are published.

## Quality indicators

Biannual Journal. Start of publication year 2014.

Adapted to the criteria for editorial quality in the evaluation platforms CARHUS; DICE; MIAR; IN\_RECS, RESH.

Ehquidad is a member of CrossRef. [www.crossref.org](http://www.crossref.org).

## Access

Ehquidad, International Welfare Policies and Social Work Journal, is a biannual online publication, which can be consulted for free at the following web address [www.ehquidad.org](http://www.ehquidad.org).

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